REGULAR MEETING Mayor and Council Borough of Harrington Park, New Jersey October 19, 2020

NOTICE BOROUGH OF HARRINGTON PARK NEW JERSEY

Under the provision of the Open Public Meetings Law, you are hereby notified, that the Mayor and Council of the Borough of Harrington Park, will hold their Regular Meeting scheduled for This is in response to public health and safety concerns at the direction of the County Executive and the State of New Jersey. At this time future meetings and Borough business shall be held through electronic media if necessary and shall be advertised and posted on the Borough website harringtonparknj.gov under the Mayor and Council Tab and Meeting Schedule Tab. Ann Bistritz is inviting you to a scheduled Zoom meeting.

Time: Oct 19, 2020 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

https://zoom.us/j/93386478215?pwd=OERYdzZ5YjlKd2FMQUE4WXJYVEZmQT09

Meeting ID: 933 8647 8215

Passcode: 639103 One tap mobile

+19292056099,,93386478215#,,,,,0#,,639103# US (New York)

Dial by your location

+1 929 205 6099 US (New York)

Meeting ID: 933 8647 8215

Passcode: 639103

Find your local number: https://zoom.us/u/aeoRyfmGHJ

Anyone affected by such preventative actions of the Mayor and Council may email the Borough Clerk's Office clerk@harringtonparknj.gov or you call 201-768-1700 and request any documentation deemed necessary. The Mayor and Council may take action on any business deemed appropriate.

(PAH) Call Meeting to Order 7:00pm

Mayor's Announcement:

In compliance with Chapter 231, Public Law 1975, adequate notice of the meeting was made. It is included in the Annual Meetings posted on the bulletin board in the Municipal Center. Copies have been emailed to the BERGEN RECORD, SUBURBANITE and THE NORTHERN VALLEY PRESS. A copy has been filed with the Borough Clerk, and copies have been provided to individuals requesting the same.

(ALB) Roll Call:

	PRESENT	ABSENT
NAPOLITANO(AN)	Х	
EVANELLA (GE)	Х	
WALKER (DW)	Х	
BROCKMAN (JB)	Х	
PEDERSEN (JP)	Х	
CHUNG (JC)	Х	

Also Present:

Ann H. Bistritz, Borough Clerk (ALB)

Kunjesh Trivedi, CFO Tax Collector (KJT) John R. Dineen, Borough Attorney (JRD)

Minutes Approval September 14, 2020 September 21, 2020 October 5, 2020 Motion GE Second JP No discussion Vote-AIF

(PAH) Consent Agenda-Resolutions-

All matters listed under this section are considered to be routine by the Borough Council and will be enacted by one motion as listed below. There will not be separate discussion of these items. Should discussion be desired, that item will be removed from the Consent Agenda and will be considered separately under New or Old Business on the Agenda.

Consent Approval:

- (A) Halloween Proclamation 2020-124
- (B) Lions Club Coffee and Cars 2020-125
- (C) Hiring Part Time Crossing Guard 2020-126
- (D) Payment of Claims 2020-127
- (E) Refund of Escrow 2020-128

Motion GE

Second JP

Discussion: KJT noted that the payment of claims was changed and emailed out to the Council for review. ALB will change when she does the minutes for the meeting.

Roll Call Vote AIF

Individual Committee Reports

(PAH) Mayor Hoelscher

(AN) Planning Bd., Bd. of Adjustment, Construction, Fire, Ambulance Fire Department-September Report

15 calls, 2 drills, 3 meetings (Interboro, Chiefs, Business)

Department held a walk-through at Allegro

Ambulance Corps-September Report

12 calls, 4 mutual aid

On September 20, 2020 at 4am the HPVAC had an accident with the ambulance. The driver hit a column at the Norwood Community center and caused some cosmetic damage to the exterior of the ambulance. There has been no interruption of service. Closter has been gracious by allowing the Borough to use their second rig that is not in rotation.

No report from the Building Department submitted

(GE) Police, Municipal Court, Personnel

September Report

473 calls, 153 traffic details

13 summonses (7 for equipment/6 for moving violations)

Officers have been instructed to provide written warnings with discretion in many circumstances) 53 provided YTD

3 motor vehicle accidents

No DUI – 1 YTD

2669 miles driven YTD 27930

Over time budget is about \$10,000 in deficit due to illness earlier in the year and overtime for paving projects.

Other areas of the Department are under budget so hopefully all will equalize by the end of the year.

Currently there are no IA pending

(DW) DPW, Building & Grounds, Sanitation/Recycling

The memorial park benches were placed around the Borough

Crosswalks and street lines were painted

SN met with JC and some residents to discuss care of the tennis courts. Limbs, weeding, replacement of nets and power washing were provided

Mr. Will Dahle has joined the DPW

6 barrels of litter removed from County roads

All roads were swept

34.53 tons curbside tons of recycling

8960 pounds of cardboard brought to market

30 CY of stumps

30CY of street sweepings

19820 lbs. of white goods brought to market.

DW and PAH were in agreement that Mr. Nappi is doing a great job and being proactive as well as reactive to the request of our community.

(JB) Board of Health, Environmental Commission

Environmental Commission

Planning on writing grants for Solar panels for the Borough Hall and for local charging stations for electric vehicles.

EC working on their version of an "Adopt-a-Street" for implantation in the spring. Plans to purchase and additional bee hive. Currently HP honey is available through contacting an EC member. Plans are to put a link on the Borough website.

Board of Health

Working on sign in sheet for COVID 19 for entry to the Borough Hall

Flu Vaccine Clinic had 92 participants.

Rabies Clinic scheduled for November 14th.

Plexi-glass has been installed at all desks.

(JP) Finance, Admin. & Exec., Grants

Final Tax Bills and added assessments are out.

Bond Ordinance will be adopted tonight

(JC) Recreation Commission, Liaison to Board of Education, Public Information Trunk or Treat HSA –Borough Parking Lot

Concerns from Council that they are not in line with BOE actions. At this time it is important to keep all on the same page so there is limited confusion.

PAH added that these types of activities are high on the safety warning list for MEL/JIF Discussion of concerns of Halloween get-togethers inside and out.

Recreation is putting together a walk through the woods at Highland rather than the ragamuffin Parade which has one large crowd.

Families will be spaced out. Goodie bags will be handed out and a photo station will be set up.

However, they understand is that if the school has to shut completely and go virtual, the Highland event would be canceled.

Discussion of enforcement of Halloween activities took place. JC requested a mindful email sent out to residents. JRD noted that all is difficult to enforce if the Governor does not put restrictions in place.

Recreation Commission thanks Steve Nappi for working with the Committee to clean the tennis courts. A water truck was donated by the Plescia Family. The light fixture by George Street Pond was also repaired.

Board of Education

The School has done a great job with getting the students back in the classroom. They are also ready to go virtual if need be.

Approval of a 5-year lease for the modular buildings for classrooms. \$280,752 per year. Board of Education member Mr. Levine has resigned and has left his seat as a write in for the Board of Education.

(ALB) Borough Clerk/Administrator

COVID testing at the High School on the 22nd.

Request for Sidewalk Extension on Hackensack Avenue-sent October 16, 2020 for review of Council.

Council listened to the concerns of the resident. When the Borough receives notification for the Safe Streets to School Grant this concern will be discussed with Dr. Fried and the Borough Engineers to see if it is viable.

Old Business

Highland Field Halloween Program-Recreation Commission

The Junior Women will be handing out signs for doors noting if people are participating in Trick or Treating.

KJT noted he has received many phone calls inquiring into this request since many were out of work for much of the year. This is a very good revenue source and it is easier to extend than to provide refunds.

2020-130

Motion was made by Councilman Pedersen

WHEREAS to extend renewal dates for non-resident parking permits by six months from renewal date due to the restrictions placed on the community by Governor Murphy's Executive Order 103 from March 9, 2020 declaring a State of Emergency in New Jersey in response to the COVID-19 Pandemic. CFO office will notify the permit holders this affects.

Second was made by Councilman Evanella Roll Call Vote-AIF

New Business

(JRD) Resolution 2020-129 Remote Meeting Addendum F

JRD explained that the DCA has updated their requirements for the use of Zoom or similar platforms for public meetings to enable more transparency and availability for the public to be able to participate in a public meeting. A new template was developed and will be sent to all Boards and Commission to start incorporating as soon as possible for their meetings.

Motion AN

Second DW

Discussion followed to include the public's ability to participate in a public meeting that would include controls through whomever is "hosting" the ZOOM meeting. The new

regulations also address the ability to halt profanity, repetitive comments and abuse of others who may be in attendance. These rules and regulations will help promote the positive and correct use of this type of meeting platform

Roll Call Vote AIF

Ordinances

(JP) Second Reading Proposed Ordinance #747-Addendum G

http://harringtonparknj.gov/images/PDFS/Ordinances/747-Bond-Fire-Equip.docx.pdf

Motion JP

Second DE

(PAH) Meeting Open to Discussion for Ordinance #747 Only

Motion GE

Second JP

Vote AIF

(PAH) Meeting Closed to Discussion for Ordinance #747 Only

Motion GE

Second JP

Vote AIF

Council Discussion

JB inquired to JRD if he needs to recuse himself from the vote since he is a member of the Volunteer Fire Department. JRD noted that is was not necessary since the Bond is a general encumbrance to benefit all.

Roll Call Vote AIF

(GE)Introduction of Ordinance #748-Addendum H

GE explained that this ordinance will address the inappropriate placement of yard waste in the public thoroughfare.

JRD added that the final wording was changed to address financial concerns and collection of fines through the CFO's office. Originally the fines would be a lien on the property, however, this change makes it easier to collect the costs involved on behalf of the Borough.

Motion GE

Second JP

No further discussion

Roll Call Vote AIF

(PAH) Mayor's Report

Sadly there was a fatal incident on the train tracks near Laroche Avenue. Thank you to all the first responders that were at the scene of the incident.

(PAH) Motion for Closed Session AN Time: 7:52

Second GE

Vote AIF

RESOLUTION

WHEREAS, N.J.S.A. 10:4-12 permits a public body to conduct business in Closed Session during a public meeting; and

WHEREAS, the Mayor and Council deem it necessary to discuss certain matters in Closed Session as permitted by the aforesaid statute.

(AN) Personnel-Building Department (General)

BE IT FURTHER RESOLVED that discussion of the aforementioned subjects may be made public at such time as disclosure of the discussion will not detrimentally affect the interest and Borough as to said discussion.

Return to Open Session

GE requested a follow-up to contacting the Board of Education to inquire if they would contribute to covering the additional pay to the crossing guards that are now working and extra shift due to the hybrid schedule of the school which is in response to the COIVID-19 pandemic. JC noted that Dr. Fried is on board, however, the Board of Education is responsible for making that decision.

Adjournment-Time: 8:12pm

Motion: GE Second: AN Vote: AIF

Addendum A 2020-124 Halloween Proclamation

WHEREAS, in the past few years the damage to private homes, autos and Borough property has decreased as a result of invoking the Halloween curfew, and

WHEREAS, the Borough Officials are desirous of continuing the curfew to insure protection to property owners and citizenry in general, and

WHEREAS, the young people should have adequate time to visit all the homes for the purpose of "Trick or Treat" in the afternoon and evening hours before 8:00 p.m., Friday, October 30th and Saturday, October 31st, 2020.

NOW, THEREFORE, by the authority granted under Title 40-87-31, I, Paul A. Hoelscher, Mayor of the Borough of Harrington Park, do proclaim that an 8:00 p.m. curfew will be in effect on the evenings of Friday, October 30th and Saturday, October 31st, 2020.

AND FURTHER PROCLAIM that all persons under the age of 18 shall be off the streets of the Borough from 8:00 p.m. till 6:00 a.m. of the following morning of each of these days.

AND FURTHER PROCLAIM that the fire siren will sound a single blast at 8p.m. of each evening notifying all residents that the curfew is in effect.

AND FURTHER PROCLAIM that any person under 18 years of age apprehended on the streets will be told to return to their homes. If they refuse or are apprehended a second time, a summons shall be issued, and they will be subject to penalties as provided by law.

2020-125 Lions Club/Northern Valley PBA Coffee and Cars

Therefore Be It Resolved that the Mayor and Council of the Borough of Harrington Park approve the request of the Harrington Park Lions Club, in conjunction with the Northern Valley PBA, to hold Coffee and Cars at Borough Municipal Parking Lot (8:30am-1pm) November 7, 2020. Parking spaces utilized shall be limited to those in the center of the lot and along Short Place. Designated spaces for first responders shall be kept accessible at all time. Certificate of Insurance will be submitted to the Municipal Clerk's Office.

Be it Further Resolved that access to the Borough Hall bathrooms are allowed and after the event all garbage and recycling will be removed from the grounds.

Addendum C 2020-126

Hiring of Part-Time Crossing Guard

WHEREAS, Council has been advised by Chief Maalouf that there is a need for additional crossing guard; and

WHEREAS, Chief Maalouf recommends the hiring of Ludwina Lang to fill such position as of October 20, 2020; and

WHEREAS, Ludwina Lang shall trained appropriately and be paid only when she is called in to work at the prevailing wage as per the 2020 Salary Ordinance; and

THEREFORE BE IT RESOLVED, that the Mayor and Council of Harrington Park shall hire Ludwina Lang for the position of crossing guard.

Addendum D 2020-127

Payment of Claims (Amended)

WHEREAS, claims have been submitted to the Borough of Harrington Park in the following amounts under various funds of the town:

Current Appropriations (2019)	\$ 71,237.30
Current Appropriations (2020)	\$ 230,337.03
General Capital Fund	\$ 222,163.82
Animal Trust	\$ 1,752.40
Miscellaneous Trust	\$ 2,689.83
Affordable Housing Trust	\$
Open Space Trust Fund	\$ 5,495.00
Grants	\$ 12,087.01
Escrow	\$

Total \$ 545,762.39

WHEREAS, above claims have been listed and summarized in the attached Bills List Report, and the corresponding vouchers have been reviewed and approved by the department head, Borough Council, and the chief financial officer; and

WHEREAS, the Chief Financial Officer has determined that the funds have been properly appropriated for such purposes and are available in the Borough of Harrington Park and that the claims specified on the schedule attached hereto, following examination and approval by the

Council and Chief Financial Officer and Department Head be paid and checks issued accordingly; and

WHEREAS, claims have already been paid in the following amounts for the purpose specified below:

Payroll- Salaries/Wages	\$ 110,625.07
Payroll- Salaries/Wages	\$ 122,600.51
Payroll- Salaries/Wages	\$ 128,005.99
Payroll-Salaries/Wages	\$
Local School- March 2020	\$
Regional School –	\$ 569,327.80
Capital Fund/Health Benefits	\$
Debt Services Principle (bond)	\$
Debt Services Interest	\$
Debt Service Loan/Interest (NJEIT)	\$

TOTAL \$ 930,559.37

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that the claims totaling **\$1,476,321.76** be approved and ratified respectively.

Addendum E Resolution 2020-128 Refund of Escrow

WHEREAS, the work at 214 MARTHA ROAD, has been completed and Neglia Engineering has confirmed that there are no outstanding bills;

WHEREAS, the applicant, ANTHONY MALARA, HOMEOWNER, has requested a refund of the balance in his escrow account

WHEREAS, the CFO has verified the account balance of \$590.64;

WHEREAS, the CFO requests that the Mayor and Council approve the release of the funds;

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Harrington Park in the County of Bergen, New Jersey, hereby give permission to the CFO to issue a check in the amount of \$590.64.

Addendum F Remote Meetings 2020-129

WHEREAS, on March 9, 2020, Governor Murphy issued Executive Order 103 declaring

a state of emergency as a result of the Covid-19 pandemic; and

WHEREAS, on March 16, 2020, Governor Murphy issued Executive Order 104, which announced aggressive social distancing measures as a result of the Covid-19 pandemic, which included encouraging employees to tele-work if feasible and limiting large social gatherings and in-person meetings such as those conducted by local government entities; and

WHEREAS, local government entities such as the Borough of Harrington Park (the "Borough") have continued to conduct public meetings and hearings during the Covid-19 pandemic remotely so as to continue the effective administration of government and to enable the general public to continue to participate in government decision making without unduly compromising public health, safety, and welfare; and

WHEREAS, the Division of Local Government Services ("DLGS") issued remote meeting guidance in March 2020 to provide a list of possible solutions available for local government entities to host remote meetings in compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq. ("OPMA"); and

WHEREAS, the Director of the DLGS has promulgated emergency regulations, codified at N.J.A.C.5:39-1.1 to -1.7, which establish standard protocols for remote public meetings held by local government entities during a Governor-declared emergency, including minimum procedures to be followed to provide reasonable notice and to allow public input; and WHEREAS, on September 24, 2020, the DLGS issued Local Finance Notice 2020-21, expounding upon the emergency regulations; and

WHEREAS, to allow the Borough to continue to conduct public business, and to allow the public to attend public meetings remotely, consistent with and in compliance with Executive Order 104, the OPMA, and N.J.A.C. 5:39-1.1 to -1.7, the establishes standard protocols for remote public meetings as set forth in this Resolution.

NOW, THEREFORE, BE IT RESOLVED, by the Borough of Harrington Park that:

• The aforesaid recitals are incorporated herein as though fully set forth at length.

- The following procedures and requirements are hereby adopted for the meetings held remotely:
 - (a) The Borough 's notice of the meeting shall contain the dial-in conference number and/or web address and all other information (e.g., meeting ID, password) that will be necessary for members of the public to use to access the meeting remotely and to participate. The Borough is presently using "ZOOM" video for its public meetings. Members of the public wishing to comment during the public portion of meetings or during a public hearing may press "*9" for Zoom audio, or click on the appropriate "Zoom" video button to raise their hand. The Clerk will keep members of the public muted, except when they are selected to speak during the public portion of the meeting or during any public hearing. Members of the public may also mute themselves or discontinue their video through the "Zoom" platform.
 - (b) Members of the public may submit written comments in advance of a meeting, which will be read during the relevant public portion of the meeting. Written comments shall contain the person's name and address and may be submitted via email to the Clerk (clerk Ann H. Bistritz <clerk@harringtonparknj.gov> or by mail addressed to: Clerk, Borough of Harrington Park, Borough Hall, 85 Harriot Ave., Harrington Park, NJ 07640. Emailed comments must be received at least 48 hours prior to the meeting. Mailed comments must be received by 4:00 p.m. the day before the meeting.

- (c) The Borough will not accept comments through the "chat" feature available on Zoom remote meetings or other platforms.
- (d) The agenda for the meeting will be available in the "Official Notices" section of the Borough website prior to the meeting.
- (e) If any meeting includes a public hearing, all material that will be considered by the Borough at the public hearing shall be posted on or linked to the homepage of the Borough's website in a conspicuous location or as otherwise required by law. Written comments, as set forth above, will be accepted for such public hearings. If sworn testimony is to be taken during the public hearing, it shall be broadcast by both video and audio. Written public comments will not be considered where sworn testimony is required.
- (f) Immediately after calling the meeting to order, the Clerk or other designated facilitator shall ensure that the dial-in number or other means of conducting the meeting remotely is working. If the dial-in number or other means of conducting the meeting remotely is not working, and cannot be fixed in a reasonable period of time, the meeting shall be adjourned by the chair of the meeting to another time.
- (g) The Clerk hall announce at the beginning of the remote public meeting the procedures and requirements for making public comment, along with an explanation of the audio muting function of the electronic communications platform being used.
- (h) In the event the meeting is being recorded, the Clerk will advise the public at the beginning of the meeting.
- (i) If any member of the public is attending remotely, they will be provided an opportunity to provide public comment during a public comment period of a hearing. The Clerk will ask whether any member of the public has a comment. If a member of the public provides an indication as set forth above that they wish to speak, then the Clerk shall enable the person to speak. Such person shall set forth their name and address.
- (j) If any member of the public is attending remotely and a closed session is called by the Borough as permitted by the OPMA, a separate call-in number or other electronic means of limiting remote participation shall be available so only the Borough and other persons needed for the closed session may participate. The Clerk shall clearly state at what point in the agenda the closed session will occur, the reasons for the closed session, the projected length of the closed session, whether formal

action will be taken on any matter after the closed session, and that the public will not be able to hear the Borough or provide comment during the closed session. The Borough shall return to the public meeting following closed session to adjourn the meeting or take other action as necessary.

- (k) Any member of the public who is attending remotely must participate in the meeting with appropriate decorum. The Borough reserves the right to exclude those members of the public who display conduct or make comments that are disruptive, which includes sustained inappropriate behaviors such as, but not necessarily limited to, shouting, interruption, or the use of profanity. Members of the public engaged in such conduct will receive a warning, and if the conduct continues, the person will be muted, removed from video and/or removed altogether from the meeting.
- (l) Members of the public may also be immediately, and without warning, muted, removed from video and/or removed altogether from the meeting for conduct or comments that are harassing, demeaning, threatening and/or offensive to any person's race, gender, color, age, national origin, religion, sexual orientation, gender identify or expression, and disability (list is representative, not exclusive).
- Any prior ordinance or resolution controlling the decorum of the Borough meetings continue to be in effect unless directly contradictory to the provisions in this Resolution.
- A copy of this Resolution shall be prominently posted under the "Official Notices" section of the Borough's website and posted outside the Council chambers at Borough Hall, 85 Harriot Ave., Harrington Park, NJ 07640.

BE IT FURTHER RESOLVED that the Mayor, Borough Administrator, Borough Attorney, Borough Clerk and any other necessary official, officer or employee of the Borough be and they are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this Resolution.

Proposed Ordinance ORDINANCE #747

Title: BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS,

BY AND IN THE BOROUGH OF HARRINGTON PARK, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY; APPROPRIATING \$137,500 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$130,950 BONDS OR NOTES OF

THE BOROUGH TO FINANCE PART OF THE COST THEREOF

Purpose(s): (i) the acquisition and installation, as applicable, of pagers, communication

radios, various extraction tools and personal protective equipment (PPE) including turn out coats, bunker pants, boots, helmets and gloves, and all related equipment and accessories for use by the Fire Department; and (ii) the acquisition and installation, as applicable, of, a surveillance camera security system, a temperature scanner and facial recognition scanner station, disinfecting machines and various tables and benches for use at the Borough's

Municipal Building and surrounding grounds.

Appropriation: \$137,500

Bonds/Notes Authorized: \$130,950

Section 20 Costs: \$3,000

Average Useful Life: 5.10 years

Addendum H Proposed Ordinance ORDINANCE #748

AMENDMENT TO \$297-22 GOVERNING STREETS AND SIDEWALKS

WHEREAS Mayor and Council have determined that many times property owners and/or their agents place limbs, logs, grass clippings, trimmings and other litter on the street/sidewalk adjoining their property without specific permission to do so;

WHEREAS the Mayor and Council are desirous of curtailing the use of DPW services to police and prevent such practices within the Borough;

Whereas the Borough of Harrington Park provides a service through the DPW to collect leaves during specifically prescribed seasons for the benefit of resident's seeking to maintain their property by depositing leaves at curbside. The placement of leaves, limbs, trunks, logs or other garden related products at curbside except during prescribed periods has a large financial impact on the Borough of Harrington Park. The Borough has enacted and provides specific dates for collection and removal of such material in a prescribed manner through its trash hauler.

NOW THEREFORE BE IT ORDAINED by the Mayor and Council of the Borough of Harrington Park as follows:

§297-22 shall be amended and a new subparagraph (a) to state as follows:

(a) No resident/or agent of the resident shall place or deposit any such garden waste, litter as referenced herein at the curb or in the street or upon such sidewalk at any such other time as prescribed Borough Policy or by specific agreement with the DPW. Jurisdiction for enforcement shall be the Property Maintenance Inspector.

Property owners who were in violation of said provisions shall be given notice of such violation either by mail or delivery to the owner of such property who shall be given 10 days to properly bundle and dispose of such litter consistent with the Borough policies established for its removal;

Any such property owner failing to rectify such violation as prescribed herein shall be issued a summons the penalty for which shall be \$250 per day for each day that the violation continues in addition, at the direction of the court if necessary the DPW may remove such encroaching material on a time and material basis, costs to be certified by CFO and which will be added to any fine.

This is a certified copy of minutes approved at the Regular Agenda Meeting of the Mayor and Council of the Borough of Harrington Park, November 9, 2020.